



## TERMS AND CONDITIONS / ENTRY FORM

*Hosted by The Arts Village*

*Tēnā koutou!*

**The 200 Show** is an art show which aims to showcase local artists in a fun way, giving opportunity to both emerging and established artists to experiment & grow their practice.

**The 200 Show** also gives art lovers the opportunity to purchase works by local artists in a wide range of media, conveniently timed just before Christmas. 2021 will see the show take over our galleries for the eighth year in a row, and we hope to make this the biggest and best year yet!

This document contains important information for artists wishing to submit work into the 200 Show in 2021. Please read everything carefully to ensure that you are fully informed when preparing and delivering work for the show.

***Important Note:*** *Due to the imposed lockdown and public health safety precautions to prevent the spread of COVID-19, plans for the exhibition are subject to change. Under Level 3 and 4, our building will be closed and the exhibition format may be moved online. We will send you updates as soon as we can about changes for The 200 Show.*

### THE BRIEF

Works submitted to the 200 SHOW:

- Can be created out of any medium - maximum of three works per artist.
- 2D works must be ready to hang and must measure 200mm by 200mm in size.

- 3D works must be safe and stable for display on plinths and must measure 200mm in two directions; more information about these guidelines for 3D works on page 4.
- Works must not have been previously exhibited in The 200 Show.
- Price restriction for affordability is *no more than* \$200, which must also include a 25% gallery commission.
- The show is open to any artist working, studying, or living, in the Rotorua region.

### **Important Dates:**

- *Delivery and Registration of Artworks:* Friday 19th and Saturday 20th November, 10am-2pm
- *Opening Event:* Saturday 27th November, 10.30am-12noon
- *Exhibition Dates:* Saturday 27th November 2021 to Saturday 22nd January, 2022
- *Artist Networking Event:* Wednesday 8th December 10.30am.
- *Artwork Collection Dates:* Tuesday 25th January & Wednesday 26 January, 10am-2pm

### **Gallery Opening hours:**

Tuesday to Friday 9.00am- 3.30pm

Saturdays 10-2pm

CLOSED ALL PUBLIC HOLIDAYS

CLOSED **December 24th to January 5th**

*NOTE: These dates and times are advertised in all media for the public to view and buy.*

**Venue:** Mosaic and Cottage Galleries @ The Arts Village / 1240 Hinemaru Street, Rotorua

### **Delivery, Hanging, and Pricing of Works:**

- Delivery of artworks is the entire responsibility of the Artist.
- A Schedule of Works (Page 5) must be completed for all artworks. This form and the artworks must be delivered to The Arts Village on the scheduled delivery dates of either Friday 19th and Saturday 20th, November, 10am and 2pm.
- The Arts Village team responsible for hanging and curation will decide the layout and display of works. Their decisions are final and no discussion will be entered into. Please note that works will not be hung together in sets.
- Works must be for sale, and the price of works must be \$200 or less; your price needs to include the 25% gallery commission as noted on the 'Schedule of Works'.

- Works must be priced individually. No multibuys will be permitted.
- If work is sold and requires postage, the costs of delivery to the purchaser will be charged to the purchaser.
- 25% gallery commission is payable on all sales.
- Due to time constraints, we may not be able to check measurements for every work upon delivery. If a work is found to be outside the guidelines during the installation process, that work will not be included in the show and the artist will be notified.
- Artists are asked to contribute a voluntary koha to support costs of this exhibition (optional).

### **Pack down and Deinstall:**

- All unsold artworks must be collected and removed from the premises between **Tuesday 25th January & Wednesday 26 January, 10am-2pm**. Any uncollected work will become the property of The Arts Village.
- Artwork Insurance: All insurance of your artwork and equipment, both in transit and on location is your responsibility.

### **GENERAL SALES INFORMATION:**

- Works are available to be purchased and taken at the time of purchase. Artworks sold will be replaced from reserve, where possible, at the discretion of the Arts Village staff. We are able to take cash, cheque, EFTPOS, Visa, and Mastercard payments. Paywave is not available.
- *Secure Room:* The Arts Village has a secure space where artworks will be stored. Reserve artworks and artworks awaiting pick up will be stored in this area which is only accessible to staff from The Arts Village.

**Opening:** The 200 Show Opening is held on **Saturday 27th November at 10.30am**.

Artists are encouraged to invite friends and buyers to the show. Atmosphere is a key way to sell your work. The craft shop on site is open during all exhibition openings at The Arts Village. Artists attending the opening are asked to please bring a plate. *This is subject to change based on COVID alert levels and we will follow all government advice should there be changes.*

**Networking Cuppa:** We also invite you to a networking cuppa with other participating artists. It is free to attend and is a good chance to meet our community of artists. The networking will be on **Wednesday 8th December**. Grab a cuppa and join us for this relaxed mix and mingle.

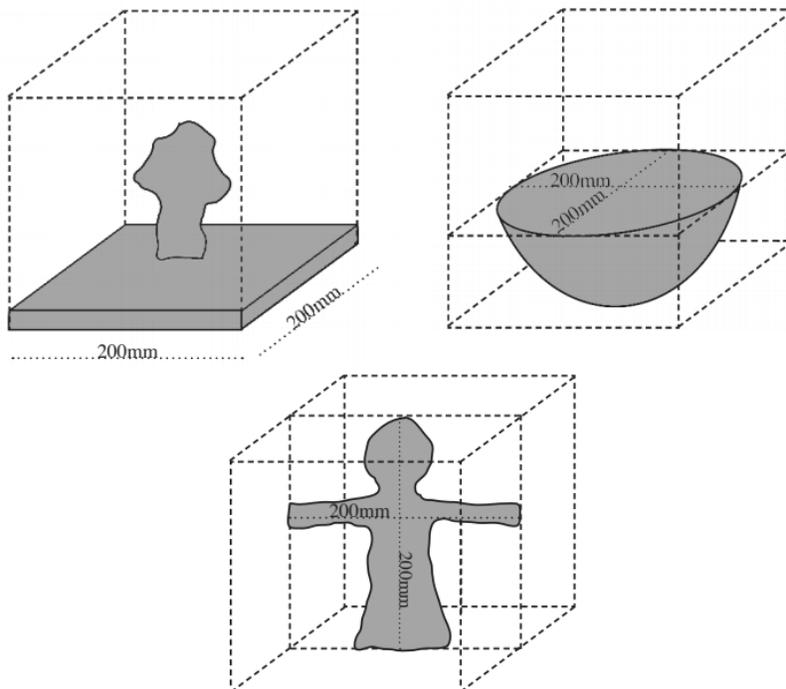
**Media:** The Arts Village may use images of your submitted works in promotional media for The 200 Show and The Arts Village.

## 2D WORK GUIDELINES

- All Works **MUST** be exhibition ready with hanging hardware attached. The total dimensions of the work including the frame or any embellishments must be 200mm x 200mm (or 8"X 8") no bigger, no smaller.
- The work does not have to be square, it could be circular, or any other shape, as long as it measures 200mm x 200mm at its widest points. Works may be hung straight or on an angle.
- All works must have the artist's name and the name of the work written on the back.

## 3D WORK GUIDELINES

- Working within a 200mm squared cube as a guide, 3D works must measure 200mm in width and length, and up to 200mm in height.
- 3D works must have the name of the work and artist name written under the base.
- Works must be able to be safely displayed (e.g. an orb should include a stand so that it doesn't roll).
- If you have any questions about these new guidelines please contact The Arts Village team.



## THE 200 SHOW ARTWORK REGISTRATION AND SCHEDULE OF WORKS

Artist Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Phone Number(s) \_\_\_\_\_

Bank Account : \_\_\_\_\_

**HAVE YOU EXHIBITED BEFORE?** Please tick years you have participated in The 200 Show.

2016 and earlier    2017    2018    2019    2020

I have exhibited my work before but not in the 200 show    I have never exhibited before

Title Work 1: \_\_\_\_\_

Medium: \_\_\_\_\_ Price: \_\_\_\_\_

Title Work 2: \_\_\_\_\_

Medium: \_\_\_\_\_ Price: \_\_\_\_\_

Title Work 3: \_\_\_\_\_

Medium: \_\_\_\_\_ Price: \_\_\_\_\_

**DEMOGRAPHICS:** This part is optional. Collected data will be used for our funding providers.

**Age Group:**

7 and Under    8 to 12    13 to 18    19 to 29    30 to 45    46 to 65    66 and over

**Gender Identity:**

Male    Female   Other: \_\_\_\_\_

**Ethnicity:**

NZ European    NZ Maori    Samoan    Cook Is. Maori    Tongan    Niuean  
 Chinese    Indian   Other (Please specify): \_\_\_\_\_

**All unsold artworks must be collected and removed from the premises by Wednesday 26th January 2022.**

**Any work uncollected will become the property of The Arts Village.**

*By signing this declaration you declare you have read and understood the terms and conditions of participating in this show.*

Name: \_\_\_\_\_ DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_

*Office Use Only.* Date of Delivery: \_\_\_\_\_ Number of works: \_\_\_\_\_ Received by: \_\_\_\_\_