

## ART IN THE PARK - FOOD/DRINK SITE BOOKING REQUEST FORM

Being held on **Sunday 24th February 2019**, 10am-4pm in the Government Gardens.  
Please complete and return by 3pm, Friday 1st February 2019.

Your Contact Details:

Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Your Postal Address: \_\_\_\_\_

Social Links (if applicable):

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

Other: \_\_\_\_\_

Ready-to-eat artisan foods (high quality, distinctive product in small quantities, usually made by hand and using traditional methods) and locally grown/made artisan goods such as jams and sweets (operating under applicable health laws) will be permitted on a case-by-case basis and will be allocated sites together in one area. Takeaway/Coffee/Hot food stalls are charged at a different rate to account for provision of bins etc.

You will need to be registered with your local authority, eg. Council, and you will need to have a mobile/market stall licence with Rotorua Lakes Council. For more information please see:

<https://www.rotorualakescouncil.nz/our-services/permitsfoodliquorlicensing/food/Pages/Market-Stalls>

Proof of registration and licence will need to be provided to The Arts Village prior to the event.

Food/Drink stalls will need to be completely self-contained; there are no power or water connections available on site.



### **Setting Up and Packing Down**

Sites can be set up from 8am onwards, and must be set up and ready by 10am at the latest. The event ends at 4pm and no earlier; sites must stay set up until this time, even if all stock is sold.

### **Cancellations:**

Cancelled bookings up to and including February 1st 2019 will receive a 50% refund.

Any cancellations made after this date by the stall holder will not receive a refund.

If the event is cancelled due to adverse weather or other circumstances out of our control, due to costs already incurred unfortunately we will not be able to provide refunds.

Please note there is no postponement date for this event.

By signing, you declare that all of the information you have given is accurate, and you have read and understood the terms of participating in this event.

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

Any Questions?

07 348 9008

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www.artsvillage.org.nz

# ART IN THE PARK - STALLHOLDER MAP

